

**MINUTES OF PUBLIC MEETING
FOR THE CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
FOR THE JUDICIARY**

A Public Meeting of the Corrections Officer Retirement Plan Local Board for the Judiciary was convened Tuesday, April 5, 2022 at 10:00 a.m., via Zoom, Arizona State Courts Building, 1501 West Washington Street, Phoenix, Arizona.

Board Members Present by Conference/Video Call: Kevin Kluge; Jennifer Fish; Mark Smalley; Jason Hathcock; Scott Mabery

Board Members Absent: None

Also Present: Christopher Lemke, Local Board Secretary (video call); Yvonne Wong, AOC Human Resources Officer (video call); Vanessa Haney, Consultant (video call); Lesli Sorensen, Board Attorney (video call)

Call to Order:

Approval of the Minutes:

March 1, 2022 – Public Meeting Minutes

MOTION: Mark Smalley moved to approve the public minutes of the March 1, 2022 meeting. The motion was seconded and passed unanimously; minutes stand approved. **CORP 2022-21**

Election of Board Secretary

A.R.S. §38-847.M provides:

“M. The local board shall adopt such bylaws as it deems desirable. The local board shall elect a secretary who may, but need not, be a member of the local board. The secretary of the local board shall keep a record and prepare minutes of all meetings in compliance with chapter 3, article 3.1 of this title and forward the minutes and all necessary communications to the board of trustees as prescribed by subsection G of this section.”

Christopher Lemke has been selected to replace Alicia Bocardo, who vacated the Local Board Secretary position on March 8, 2022.

The Chair explained that Christopher Lemke is in an HR Generalist role with the Administrative Office of the Courts and asked the Board’s attorney if it would be permissible to appoint an additional Board Secretary to assist with CORP related duties.

Board Attorney Leslie Sorensen explained that state statute outlines the Board Secretary as one singular individual. Ms. Sorensen advised that Board administrative duties can be distributed to Staff and are not responsibilities strictly bound to the Board Secretary.

MOTION: Scott Mabery moved to elect Christopher Lemke as the Board Secretary effective April 5, 2022. The motion was seconded and passed unanimously. **CORP 2022-22**

Decision on Notice of Retiree Return to Work:

The Board received a Notice of Retiree Return to Work from Maricopa County for Tiffany Whittier. The form indicated that Ms. Whittier retired from Pinal County effective April 1, 2020 (terminated on 3/13/2020) and returned to work for Maricopa County Juvenile Probation Department on March 21, 2022, as a Behavioral Health Technician which is not a CORP designated position.

A copy of A.R.S. §38-884.N-O. is provided to the Board as well as a copy of Ms. Whittier’s current job description

MOTION: Jason Hathcock moved that: (1) Tiffany Whittier is eligible to continue to receive a CORP pension; (2) Maricopa County is not responsible for paying an alternate contribution rate on her behalf. The motion was seconded and passed unanimously. **CORP 2022-23**

Acknowledgement of CORP Physical Exam Final Letters

Physical examination reports have not been received for the members listed below. Certified letters were sent to the members regarding non-receipt of the CORP physical examinations within 60 days of receipt of the membership forms.

<u>Name</u>	<u>Date Letter Sent</u>
Fonetta Huff	1/18/2022
Estefania Enriquez	1/7/2022
Samantha Costales	1/18/2022
Jude Romero	2/15/2022
Brooke Heare	1/18/2022
Emily Lucas	12/3/2021

The Chair noted for the record that the physical examination reports for Fonetta Huff, Estefania Enriquez, Samantha Costales, Jude Romero, Brooke Heare, and Emily Lucas were not received within 60 days of receipt of the membership application, and that the final letter requesting the examinations were sent via certified mail.

Approval of Membership:

The Local Board voted on the approval of the following requests for membership:

McKaylah Roll	Pima	1/16/2022
Gerardo Landeros	Yuma	3/13/2022
Joshua Reyes	Yuma	3/13/2022
Brianna Balzer-Martinez	Maricopa	3/13/2022
Kaitlyn Pena	Maricopa	3/14/2022
Gabrielle Berryhill-Basterrechea	Graham	1/9/2022
Fonetta Huff	Pima	1/30/2022

Estefania Enriquez	Pima	12/26/2021
Samantha Costales	Pima	1/23/2022
Mariana Silva-Nichols	Maricopa	2/13/2022
Sarah Somers	Maricopa	2/27/2022
Leslie Rios	Yuma	12/26/2021
Brooke Heare	Coconino	1/30/2022
Michael Jordan	Yavapai	11/14/2021
Clarissa Vigil	Pima	2/20/2022
Emily Lucas	Coconino	12/17/2021
Erika Queen	Pinal	2/13/2022
Alexys Torres	Maricopa	2/13/2022
Kyle Olden	Pinal	2/13/2022
Brandi Pain	Pima	2/23/2022
Abel Natividad	Maricopa	2/13/2022
Misty Mall	Mohave	2/6/2022
Karlie Jackson	Maricopa	2/27/2022
Lorena Canez	Pima	2/20/2022
Ayerim Campa-Gastelum	Maricopa	2/27/2022
Cynthia Belt	Pinal	2/13/2022
Azalia Andrade	Yuma	2/27/2022
Ariel Belloc	Cochise	1/15/2022
Christian Baerresen	Mohave	1/10/2022
Jared Russell	Navajo	2/6/2022
Sedona O'Connor	Coconino	12/19/2021
Jude Romero	Pima	3/13/2022
Marquez Romero	Navajo	1/23/2022
Jason Smith	Yavapai	1/23/2022
Joyce Wilkerson	Pima	3/19/2022
Heather Lewis	Mohave	12/6/2021
Estefana Calderon	Maricopa	12/27/2021
Lee Harlock	Maricopa	12/27/2021
Brittany Campbell	Maricopa	4/3/2022
Troy Schafer	Navajo	3/20/2022

MOTION: Jennifer Fish moved to approve the 40 applicants listed on the agenda for this meeting for membership in CORP pursuant to A.R.S. §38-893.D and to note for the record that the physical examinations for McKaylah Roll, Brianna Balzer-Martinez, Kaitlyn Pena, Mariana Silva-Nichols, Leslie Rios, Michael Jordan, Erika Queen, Abel Natividad, Misty Mall, Karlie Jackson, Ayerim Campa-Gastelum, Azalia Andrade, Christian Baerresen, Jared Russell, Sedona O'Connor, Jason Smith, Joyce Wilkerson, Heather Lewis, and Gabrielle Berryhill-Basterrechea identified a physical or mental condition or injury that existed or occurred before their dates of membership in the plan. The motion was seconded and passed unanimously. **CORP 2022-24**

Approval of Survivor Benefit:

An application for a survivor benefit is submitted for the Board's approval pursuant to A.R.S. §38-888.

Member: Jose Rojas (Active Member, deceased December 19, 2021)
Benefit Payable to Spouse Olivia Marin beginning January 31, 2022: \$948.29

The Chair noted that Olivia Marin does not possess a Social Security card and inquired as to how this would impact the application process. Board Consultant Vanessa Haney replied that the Public Safety Personnel Retirement System (PSPRS) will accept a driver's license as identification, which Staff is working to obtain.

Board Member Jason Hathcock stated that the marriage certificate submitted with the application should show evidence of being finalized and recorded. Ms. Haney responded that Staff is attempting to acquire copies of Ms. Marin's driver's license and evidence of a recorded marriage certificate.

The Chair asked if the absence of these items would preclude the Board from approving at this time. Ms. Haney replied that it would not.

MOTION: Mark Smalley moved to approve the payment of a survivor benefit to the following applicant in about the following amount. The motion was seconded and passed unanimously. **CORP 2022-25**

Member: Jose Rojas (Active Member, deceased December 19, 2021)
Benefit Payable to Spouse Olivia Marin beginning January 31, 2022: \$948.29

Request to Remain in ASRS

The Board received a request dated March 21, 2022, from Candace Geiser to remain in the Arizona State Retirement System (ASRS) pursuant to A.R.S. §38-891(F).

F. The local board of the state department of corrections, the local board of the department of juvenile corrections, the local board of the judiciary, or the local board of a county, city, or town that operates detention facilities may specify a designated position within the department or facility as a nondesignated position if the position is filled by an employee who has at least five years of credited service under the Arizona state retirement system and who makes a written request to the local board to specify the position as a nondesignated position within ninety days after accepting the position. On the employee leaving the position, the position reverts to a designated position.

Ms. Geiser became a full-time Adult Probation Officer with Pinal County on 03/07/2022. Her request to remain in ASRS indicates that she has 7.414 years of credited service as an Investigator (2015 – 2022).

MOTION: Jason Hathcock moved to approve the request by Candace Geiser to remain in the Arizona State Retirement System, as it appears Ms. Geiser has met the requirement of a minimum of five years of service credited under the Arizona State Retirement System. The motion was seconded and passed unanimously. **CORP 2022-26**

CORP Judiciary Rules of Local Board Procedures Review for Adoption:

The Board discussed revisions to the CORP Rules of Local Board Procedure proposed by Board Attorney Leslie Sorensen. Following discussions, Ms. Sorensen agreed to provide an updated draft for the Board's review prior to the next meeting.

Future Agenda Items:

Staff informed the Board that the following items will likely be placed on the May 3, 2022 meeting agenda:

- Independent Medical Evaluation for disability case #22-01
- A request to remain in ASRS
- Updated CORP Judiciary Rules of Local Board Procedures for discussion/adoption

Call to the Public:

No members of the public addressed the Board.

The meeting was adjourned at 11:21 a.m.

Transcribed April 6, 2022.